



# SECRETARY OF STATE BRIAN P. KEMP

## GEORGIA CONSTRUCTION INDUSTRY LICENSING BOARD

### DIVISION OF ELECTRICAL CONTRACTORS

Georgia Construction Industry Licensing Board, 237 Coliseum Dr Macon, GA 31217  
<http://www.sos.ga.gov/plb/construct> P: 478-207-2440 F: 866 88-9718

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## Update from the Director

*Randy Vaughn*

The Professional Licensing Boards Division is committed to identifying and implementing efficiencies in every area possible. To achieve this, we are continuing to develop new online applications. In anticipation of spring graduations, we are currently working to ensure that additional types of license applications are available online. In addition to new online applications, we are in the process of upgrading our business software. The necessary upgrades will allow us to broaden our online services and increase our support for our applicants and licensees.

In March, Secretary of State Brian P. Kemp announced a multi-phase consolidation of the Securities, Charities and Cemeteries Division of the Office of Secretary of State. This Division will be consolidated and moved to the Professional Licensing Boards Division in Macon. We will be

### INSIDE THIS ISSUE

Update from the Director	1
About the Board	1
2010 Meeting Dates	2
Board Members and Staff	2
Active Licensees and Expiration Dates	2
Actions Taken by the Board	2
License Renewal Process	3
Complaint Process Information	3-4
Frequently Asked Questions	4

working throughout the second quarter to complete this transition and will provide an update on the transition in the next newsletter.

The Secretary of State's office is committed to operating as efficiently as possible while providing excellent customer service to the citizens of the State of Georgia. We appreciate your confidence as we continue to improve our ability to serve and support you.

## About the Board

The Georgia Construction Industry Licensing Board Division of Electrical Contractors consists of five members: one Professional Engineer engaged in electrical practice; one chief electrical inspector for a county or municipality; and three electrical contractors. A consumer member associated with all divisions of the Georgia Construction Industry Licensing Board Division also attends. Typically, the Board meets six times per year. Board meetings are open to the public with the exception of executive session in which confidential matters such as complaints, disciplinary items, and applications are discussed.

The Board protects the public against faulty construction installations through the licensing of contractors. The Board establishes and administers standards for the licensing of the contractors in the above professions. These standards maintain the qualifications for entry into the professions, including experience, examination, and training, and the qualifications for continued practice, including work standards and education. Each division evaluates applicants for licensure, conducts examinations, issues and renews licenses, evaluates the practice of licensees, takes disciplinary action against licensees, and enforces the requirements for licensure.

## 2010 Meeting Dates

May 19, 2010 at 9:00 a.m.

September 8, 2010 at 9:00 a.m.

October 27, 2010 at 9:00 a.m.

The Board meets at the Professional Licensing Board Office in Macon.

Minutes from the Board meetings may be found on the Board's website at

[www.sos.ga.gov/plb/construct](http://www.sos.ga.gov/plb/construct)

## Active Licensees

Electrical Contractor: Restricted 1,085

Electrical Contractor, Non-Restricted: 9,210

## Board Members and Staff

Hal Cospers, Chairman

Lindy R. Rogers

Tommy Young

Al Scales

Darren Mickler

Executive Director

Georgia Construction Industry licensing Board  
Division of Electrical Contractors

## Expiration Dates

**Electrical Contractor** – June 30 of even numbered years

**"You may not practice electrical contracting if you have not renewed your license by the expiration date."**

## Actions Taken by the Board

**January:** The Board voted to approve 46 electrical non-restricted applications for licensure, eight electrical restricted applications for licensure and 11 electrical applications for licensure by reciprocity.

The Board approved the following cease and desist orders for unlicensed practice:

- Marshall David Garrett d/b/a M.D. Garrett & Sons Construction, Decatur
- Jim Chen, Doraville
- Steve Boudwin d/b/a Steve's Handyman Services, Locust Grove
- Bobby Flowers d/b/a United Signs Solutions, Lyons
- Bryan Jarvis, Mableton
- Wyley D. Wright, Milledgeville
- Scott Heeres, Monroe
- William M. Basham, Monroe
- Conston Growth Inc. d/b/a Sawhaven Renovations, Woodstock

The Board approved the following consent order for practicing beyond the scope:

- Norman Johnson, Tyrone, \$500 fine

The Board approved the following consent order for assisting unlicensed practice:

- James Parker, Rincon, \$500 fine

## License Renewal Process

### How do I renew my license?

You may renew your license on the Professional Licensing Board website with a credit card. Click on the License Renewal icon and follow the instructions. You will be asked a series of questions including whether you have been arrested, convicted of a crime or received a board sanction since the last renewal, whether you have completed your continuing education requirements, and whether you are a U.S. citizen. Renewing your license via the website is the fastest way to renew your license.

The Professional Licensing Boards do not mail paper renewals unless requested. A paper renewal form may be requested by the licensee either by calling the Board office at 478-207-2440, or by submitting a written request.

### Disciplinary Issues:

The Board addresses disciplinary issues on a case-by-case basis. The Board takes these matters very seriously and applies sanctions to those who violate the Georgia Construction Industry Practice Act, Board rules, and policies. It is important that licensees review all laws, rules and policies that affect their profession. These may be found on the Board's website at <http://sos.georgia.gov/plb/construct/>.

All public disciplinary actions will be reflected in the Board minutes which may be found on the Georgia Construction Industry Licensing Board Division of Electrical Contractors website.

*Grounds for denial, suspension, revocation of a license, or other disciplinary actions may be found at O.C.G.A. § 43-14-12 and at O.C.G.A. § 43-1-19. State laws and Board rules may be found on our website at <http://sos.georgia.gov/plb/construct/>.*

## Complaint Process Information

The Georgia Construction Industry Licensing Board Division of Electrical Contractors, whose members are appointed by the Governor, has the responsibility of administering the laws in O.C.G.A. § 43-14. The Board determines if applicants meet licensure requirements, promulgates rules, and considers complaints against licensees and allegations of unlicensed practice. The process for disposing of complaints is as follows:

### Complaint Form:

Complaints must be reported to and received by the Board in writing. Written complaints may be submitted to the Board office or be submitted on-line at <http://sos.georgia.gov/myverification/submitcomplaint.aspx>. Documents received in connection with a complaint will not be returned. The complaint must contain sufficient factual evidence indicating a clear violation of Georgia law or Board rules.

**Investigations:**

The Board gives serious consideration to all complaints. Further investigative action may be taken. Should you file a complaint, you may be contacted by a Board inspector or investigator for additional information. Investigative files are considered confidential for any purpose other than a hearing before the Board. However, the Board is authorized to release such records to another enforcement agency or lawful licensing authority.

**Notification Process:**

While the investigation is ongoing, the Board is unable to discuss the status of a complaint with anyone, including the complainant. When the Board has completed the case, the complainant will be notified in writing of the Board's actions. All public disciplinary actions will be reflected in the Board minutes which are found on the Board website. Public disciplinary actions may be found on our website at: [www.sos.ga.gov/plb/publicorders/](http://www.sos.ga.gov/plb/publicorders/)

## Frequently Asked Questions

The Board list of frequently asked questions is available on the Board's website. If you cannot find an answer to your question, you may contact the Board office at (478) 207-2440.